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| A picture containing drawing  Description automatically generated | Ketchikan • Gero • Kanayama Exchange  Chaperone Application  APPLICATIONS ARE TO BE MAILED ONLY TO:  **P.O. BOX 6775, KETCHIKAN, AK 99901** |

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| 1. Applicant Information |

Full Legal Name (as appears on Passport or Birth Certificate):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First Middle Last

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street City State Zip

Mail Address (if different): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address City State. Zip

Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Gender:\_\_\_\_\_ Male. \_\_\_\_\_ Female

Birthdate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Do you ride a bike?\_\_\_\_\_ Yes. \_\_\_\_\_ No. T-shirt Size: \_\_\_\_\_\_\_\_

Name of child who applied: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have an up-to-date Passport? \_\_\_\_\_Yes.\_\_\_\_\_ No.\_\_\_\_\_ Submitted application

Do you have any allergies? .\_\_\_\_\_ Yes.\_\_\_\_\_No Explain if yes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have any pets? \_\_\_\_\_ Yes. \_\_\_\_\_No Explain if yes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have any physical impairments (i.e. bad knees, ankles, back, etc.) that would impede your walking up and down hills, stairs, distances, sleeping on mats while traveling in Japan?

\_\_\_\_\_ Yes. \_\_\_\_\_ No Explain if yes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1. Household Information |

Spouse Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Birthdate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1. Children |

1.Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_\_Gender: \_\_\_\_\_Male.\_\_\_\_\_Female

Lives at Home: \_\_\_\_\_ Yes \_\_\_\_\_ No. School Grade / Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_\_Gender: \_\_\_\_\_Male.\_\_\_\_\_Female

Lives at Home: \_\_\_\_\_ Yes \_\_\_\_\_ No. School Grade / Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_\_Gender: \_\_\_\_\_Male.\_\_\_\_\_Female

Lives at Home: \_\_\_\_\_ Yes \_\_\_\_\_ No. School Grade / Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_\_Gender: \_\_\_\_\_Male.\_\_\_\_\_Female

Lives at Home: \_\_\_\_\_ Yes \_\_\_\_\_ No. School Grade / Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1. Exchange Experience |

Have you had any family members participate in the Kanayama-Gero Exchange? .\_\_\_\_\_ Yes.\_\_\_\_\_ No

Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you had any friends participate in the Kanayama-Gero Exchange? .\_\_\_\_\_ Yes. \_\_\_\_\_ No

Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1. Fees, Expectations & Fundraising |

Do you understand that failure to adhere to Kanayama Exchange agreement and expectations could jeopardize continuation in the program? \_\_\_\_\_Yes. \_\_\_\_\_ No

Do you understand that school disciplinary actions or failure to adhere to school activity guidelines may result in being dropped from the exchange program? .\_\_\_\_\_Yes. \_\_\_\_\_ No

Can you house a Japanese student in your home for 8-12 days in the spring? \_\_\_\_\_Yes. \_\_\_\_\_ No

Can you house a student of opposite gender if needed? .\_\_\_\_\_ Yes. \_\_\_\_\_ No

Are you aware of the selection criteria and are you willing to make the commitments listed in the introduction preparation for the trip? This includes Japanese school and fundraising activities, which needs to take precedence over other activities.

\_\_\_\_\_ Yes. \_\_\_\_\_ No

Are you prepared to be an ambassador for Ketchikan by exhibiting proper behavior while visiting Japan?

\_\_\_\_\_ Yes. \_\_\_\_\_ No

Are you committed to caring for students for approximately three weeks of travel? \_\_\_\_\_ Yes. \_\_\_\_\_ No

Is your family prepared to spend $1,800 of personal funds to travel to Kanayama? \_\_\_\_\_ Yes. \_\_\_\_\_No

(This does not include spending money while in Japan) Payments of $625 due December, January, February and March.

Is your family prepared to be involved in fundraising activities for travel? Monies raised cover ground transportation, lodging, meals and admissions during travel? \_\_\_\_\_ Yes. \_\_\_\_\_ No

**Gift Wrapping** approximate 20 hours each family will need to provide an adult at Tongass.

18 (15 students); 19 (14 students); 21 (13 students); 23 (12 students)

All families are REQUIRED to split the time equally at Tongass wrapping gifts.

Will there be any problems providing an adult for approximately 20 hours in December? \_\_\_\_\_ Yes. \_\_\_\_\_ No

**Raffle Sales** – 1,000 Tickets

66 (15 students); 72 (14 students); 77 (13 students); 84 (12 students)

All required raffle tickets MUST be sold. Your family will be responsible for the balance of unsold tickets @ $10 each.

*Your monetary commitment helps cover the cost for travel to Kanayama. Additional money is derived from fundraising or donations from the community and will be returned to the Exchange Association for program continuity.*

Do you understand that will be no refund of monies after the trip is complete? \_\_\_\_\_ Yes. \_\_\_\_\_ No

*Attendance at Japanese preparation school classes is required by students selected for travel. While scheduling events we will try to accommodate everyone’s schedule, but Japanese school and fundraising events must be priority over other obligations.*

Activities start at a set time. Do you foresee any difficulties arriving on time? \_\_\_\_\_ Yes. \_\_\_\_\_ No

Do you foresee any difficulties fulfilling this obligation? \_\_\_\_\_ Yes. \_\_\_\_\_ No

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| 1. Experience |

Do you have any experience working with young adolescents? \_\_\_\_\_Yes. \_\_\_\_\_No. If yes describe:

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Are you currently employed? \_\_\_\_\_ Yes. \_\_\_\_\_ No. If yes, in what capacity? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Employer? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1. Recommendations |

Recommendations **are required** one employer and three personal references **not related to you** or on the Exchange Board. Please list those persons you have given the recommendation forms to so that we can match them upon receipt.

1. Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Friend: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Friend: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Friend: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

All recommendations can be submitted at <https://www.ketchikangerokanayama.org/recommendation-forms.html>

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| 1. Chaperone Introduction Letter | |
| Write a letter introducing your child to the Ketchikan•Gero•Kanayama Exchange Board.  Incorporate your answers to the following questions in your answer. | 1. What do you do when you have free time? 2. What are your interests? 3. What activities are you involved in? 4. How would you describe your home? 5. Why are you interested in being a chaperone for the Ketchikan-Gero-Kanayama exchange? 6. What things do you dislike? (Do you dislike certain foods, animals, etc.) 7. What do you feel are your strong and weak characteristics? |
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| 1. Chaperone Questions |

Are you willing to cooperate in a team setting with other chaperones and their families? .\_\_\_\_\_ Yes. \_\_\_\_\_No

How would you handle a teen who you think is not dress appropriately, acting his/her age, not respecting others, etc.?

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How would you handle a co-chaperone who you think is not treating students with respect, or not carrying his/her weight as the group prepare and travels?

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Do you have a child who has applied for this year’s exchange? \_\_\_\_\_ Yes. \_\_\_\_\_ No

If your child is not selected or should later be dropped from the exchange, would you still be interested in serving as a chaperone? .\_\_\_\_\_Yes. \_\_\_\_\_ No

Have you ever been convicted of a felony or misdemeanor? .\_\_\_\_\_ Yes. \_\_\_\_\_ No

Do you have a history of touching others (children or adults) inappropriately? .\_\_\_\_\_ Yes. \_\_\_\_\_ No

Are you able to accept the authority of the board for all decision, including **who may or may not travel** and **all schedule plans (and limits to those plans) which the board decides** for the group coming from Kanayama to Ketchikan?

.\_\_\_\_\_ Yes.\_\_\_\_\_ No

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| 1. Signatures |

Signing this form, I am acknowledging that I am aware of the requirements of the Exchange. I am willing to work to meet the expectations set forth by the Ketchikan•Gero•Kanayama Exchange program. My signature below indicated permission to review academic, attendance and behavior records during the application process and if selected, periodically throughout the school year up until the trip to Japan begins.

Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_