|  |  |
| --- | --- |
| A picture containing drawing  Description automatically generated | Ketchikan • Gero • Kanayama Exchange  Student Application  APPLICATIONS ARE TO BE MAILED ONLY TO:  **P.O. BOX 6775, KETCHIKAN, AK 99901** |

|  |
| --- |
| 1. Applicant Information |

Full Legal Name (as appears on Passport or Birth Certificate):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First Middle Last

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street City State Zip

Mail Address (if different): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address City State. Zip

Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Gender: Male. Female

I live with:\_\_\_\_\_ Mother & Father. \_\_\_\_\_Mother. \_\_\_\_\_Father \_\_\_\_\_Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Birthdate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Do you ride a bike? \_\_\_\_\_Yes. \_\_\_\_\_ No. T-shirt Size: \_\_\_\_\_\_\_\_

Do you have an up-to-date Passport? \_\_\_\_\_Yes. \_\_\_\_\_ No.\_\_\_\_\_ Submitted application

Do you have any allergies? .\_\_\_\_\_Yes. \_\_\_\_\_No Explain if yes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have any pets? \_\_\_\_\_Yes \_\_\_\_\_ No Explain if yes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| 1. Parent / Lega Guardian Information – Include contact information for both parent/guardians. |

Mother’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street City State Zip

Father’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street City State Zip

Is this a divorce/separated family? \_\_\_\_\_ Yes.\_\_\_\_\_ No

If so, does the child split time between homes? \_\_\_\_Yes \_\_\_\_\_No

Are both parents in agreement for you participating in the exchange? \_\_\_\_\_Yes \_\_\_\_\_No

Which parent/guardian will be responsible for student fees for participation in the program?

\_\_\_\_\_ Mother & Father. \_\_\_\_\_ Mother. \_\_\_\_\_ Father \_\_\_\_\_ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are all required vaccinations current? Complete and current vaccines are required for participation. \_\_\_\_\_Yes. \_\_\_\_\_No

In the event of an emergency, which parent should be contacted first? \_\_\_\_\_ Mother \_\_\_\_\_ Father

Are either parent/guardian applying to be a chaperone? \_\_\_\_\_ Yes. \_\_\_\_\_ No \_\_\_\_\_ Possibly

|  |
| --- |
| Signatures from both parents must be included with application to be considered for travel. If the parent that the applicant does not live with, lives outside of Ketchikan, he/she needs to download the additional parent signature page and mail, email or Fax to KGK by October 15th in order for the application to be complete. |

|  |
| --- |
| 1. Siblings |

1.Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_\_\_ Gender: \_\_\_\_\_ Male. \_\_\_\_\_Female

Lives at Home: \_\_\_\_\_ Yes \_\_\_\_\_ No. School Grade / Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_\_\_ Gender: \_\_\_\_\_ Male. \_\_\_\_\_Female

Lives at Home: \_\_\_\_\_ Yes \_\_\_\_\_ No. School Grade / Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_\_\_ Gender: \_\_\_\_\_ Male. \_\_\_\_\_Female

Lives at Home: \_\_\_\_\_ Yes \_\_\_\_\_ No. School Grade / Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_\_\_ Gender: \_\_\_\_\_ Male. \_\_\_\_\_Female

Lives at Home: \_\_\_\_\_ Yes \_\_\_\_\_ No. School Grade / Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| 1. Exchange Experience |

Have you had any family members participate in the Kanayama-Gero Exchange? \_\_\_\_\_ Yes. \_\_\_\_ No

Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you had any friends participate in the Kanayma-Gero Exchange? .\_\_\_\_\_ Yes. \_\_\_\_\_No

Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| 1. Grades / Housing / Fees / Fundraising / Participation |

All grades must be average (2.0/C or above, NO F’s, per student activity agreement) to be eligible for selection and must retain so during preparation process. Do you foresee any problem fulfilling this requirement? \_\_\_\_\_ Yes. \_\_\_\_\_ No

Do you understand that failure to maintain grades may result in being dropped from the exchange program?

\_\_\_\_\_ Yes. \_\_\_\_\_ No

Do you understand that school disciplinary actions or failure to adhere to school activity guidelines may result in being dropped from the exchange program? .\_\_\_\_\_ Yes.\_\_\_\_\_ No

Do you understand that failure to adhere to Kanayama Exchange agreements and expectations could jeopardize continuation in the program? \_\_\_\_\_ Yes. \_\_\_\_\_ No

Can you house a Japanese student in your home for 8-12 days in the spring? \_\_\_\_\_ Yes.\_\_\_\_\_ No

Can you house a student of opposite gender if needed? \_\_\_\_\_ Yes. \_\_\_\_\_ No

Is your family prepared to spend $1,800 of personal funds to travel to Kanayama? \_\_\_\_\_ Yes. \_\_\_\_\_ No

(This does not include spending money while in Japan) Payments of $450 due November, January, February and March.

Is your family prepared to be involved in fundraising activities for travel? Monies raised cover ground transportation, lodging, meals and admissions during travel? \_\_\_\_\_ Yes. \_\_\_\_\_ No

**Gift Wrapping** approximate 20 hours each family will need to provide an adult at Tongass.

18 (15 students); 19 (14 students); 21 (13 students); 23 (12 students)

All families are REQUIRED to split the time equally at Tongass wrapping gifts.

Will there be any problems providing an adult for approximately 20 hours in December? \_\_\_\_\_ Yes. \_\_\_\_\_ No

**Raffle Sales** – 1,000 Tickets

66 (15 students); 72 (14 students); 77 (13 students); 84 (12 students)

All required raffle tickets MUST be sold. Your family will be responsible for the balance of unsold tickets @ $10 each.

*Your monetary commitment helps cover the cost for travel to Kanayama. Additional money is derived from fundraising or donations from the community and will be returned to the Exchange Association for program continuity.*

Do you understand that will be no refund of monies after the trip is complete? \_\_\_\_\_ Yes. \_\_\_\_\_\_ No

Parents are asked to take an active role in the planning of the trip (i.e. public relations, fundraising, etc.…) under the supervision of chaperones.

Are you willing to participate on a group committee? \_\_\_\_\_\_ Yes. \_\_\_\_\_ No

Parent: What do you see as your best strengths in helping the group prepare to meet its travel goals?

|  |
| --- |
|  |

*Attendance at Japanese preparation school classes is required by students selected for travel. While scheduling events we will try to accommodate everyone’s schedule, but Japanese school and fundraising events must be priority over other obligations.*

Are you willing to ensure your child’s attendance and participation? \_\_\_\_\_ Yes. \_\_\_\_\_ No

Activities start at a set time. Do you foresee any difficulties ensuring that your child arrives on time? \_\_\_\_\_ Yes. \_\_\_\_\_ No

Do you foresee any difficulties fulfilling this obligation? \_\_\_\_\_ Yes. \_\_\_\_\_ No

|  |
| --- |
| 1. Recommendations |

Recommendations are required from three former teachers and two additional adults NOT related to you. Please list those persons you will be asking to give you a recommendation.

1. Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Friend: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Friend: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| 1. Student Introduction Letter | |
| Write a letter introducing yourself to the Ketchikan•Gero•Kanayama Exchange Board.  Incorporate your answers to the following questions in your answer. | 1. What do you do when you have free time? 2. What are your interests at school? 3. What activities are you involved in? 4. How would you describe your home? 5. Why are you interested in the Ketchikan•Gero•Exchange? 6. What things do you dislike? (Do you dislike certain foods, animals, etc.) 7. What do you feel are your strong and weak characteristics? 8. Why do you want to be a part of the exchange? |
|  | |

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| 1. Parent Introduction Letter | |
| Write a letter introducing your child to the Ketchikan•Gero•Kanayama Exchange Board.  Incorporate your answers to the following questions in your answer. | 1. How would you describe your child’s relationship with you and your family? With his/her friends? 2. How does your child react to disagreement, discipline, and frustration? 3. How does your child handle challenge or difficult situations? 4. What make you proud of your child? 5. Why do you want your child to be part of the exchange? 6. Tell us about your family and how being a part of the exchange will impact it. 7. What are your expectations for conduct exhibited by your child while traveling with other students and chaperones? |
|  | |

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| 1. Student Selection |

Student selection is two parts:

1. Some students may be eliminated based on the initial application and recommendations received or an incomplete application submitted.
2. Those who are not eliminated will be asked to interview with the selection committee. Parents will also be asked to meet with the committee at the same time as the student.

Parent: Will you be able to meet with the selection committee? \_\_\_\_ Yes. \_\_\_\_\_ No

Do you have any questions, comments, or concerns about the program which you would like addressed at the meeting or sooner? \_\_\_\_\_ Yes. \_\_\_\_ No

|  |
| --- |
|  |

.

|  |
| --- |
| 1. For Our Reference (Parents) |

Because of our volunteer status, we rely heavily on community support of past students and their families. Are you willing to support the exchange program in the future? \_\_\_\_\_ Yes. \_\_\_\_\_ No

Would you be willing to house a Japanese student in the future should the need arise? \_\_\_\_ Yes. \_\_\_\_\_ No \_\_\_\_ Possibly

Would you be willing to house a Japanese chaperone in the future should the need arise?

\_\_\_\_ Yes. \_\_\_\_ No \_\_\_\_Possibly

|  |
| --- |
| 1. Chaperone Interest (Parents) |

Have you ever considered being a chaperone for the student group? \_\_\_\_\_ Yes. \_\_\_\_\_ No \_\_\_\_\_ Possibly

If being a chaperone is something you would consider, please complete the Chaperone Application and return it to us.

You can find more information about being a chaperone on the Ketchikan•Gero•Kanayama website.

You can return it separately or with your child’s application.

|  |
| --- |
| 1. Signatures |

Signing this form, I am acknowledging that I am aware of the requirements of the Exchange. I am willing to work to meet the expectations set forth by the Ketchikan•Gero•Kanayama Exchange program. My signature below indicated permission to review academic, attendance and behavior records during the application process and if selected, periodically throughout the school year up until the trip to Japan begins.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_