

Chaperone Applicant Name:



### Ketchikan • Gero • Kanayama Exchange

### Chaperone Application

APPLICATIONS ARE TO BE EMAILED TO  
info@ketchikangerokanayama.org

## 1. Applicant Information

Full Legal Name and pronouns (as appears on Passport or Birth Certificate):

First	Middle	Last

Address:			
	Street	City	State
			Zip

Mail Address (if different):			
	Address	City	State.
			Zip

Contact Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Gender: \_\_\_\_\_ Male. \_\_\_\_\_ Female

Birthdate: \_\_\_\_\_ Do you ride a bike? \_\_\_\_\_ Yes. \_\_\_\_\_ No. T-shirt Size: \_\_\_\_\_

Do you have a child involved with the exchange, if so who: \_\_\_\_\_

Do you have an up-to-date Passport? \_\_\_\_\_ Yes. \_\_\_\_\_ No. \_\_\_\_\_ Submitted application

Do you have any allergies? . \_\_\_\_\_ Yes. \_\_\_\_\_ No Explain if yes: \_\_\_\_\_

Do you have any pets? \_\_\_\_\_ Yes. \_\_\_\_\_ No Explain if yes: \_\_\_\_\_

Do you have any physical impairments (i.e. bad knees, ankles, back, etc.) that would impede your walking up and down hills, stairs, distances, sleeping on mats while traveling in Japan?

\_\_\_\_\_ Yes. \_\_\_\_\_ No Explain if yes: \_\_\_\_\_

## 2. Household Information (adults)

Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Birthdate: \_\_\_\_\_

## 3. Household Information (children)

1. Name: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Male. \_\_\_\_\_ Female \_\_\_\_\_ Non-Binary

Lives at Home: \_\_\_\_\_ Yes \_\_\_\_\_ No. School Grade / Occupation: \_\_\_\_\_

2. 1. Name: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Male. \_\_\_\_\_ Female \_\_\_\_\_ Non-Binary

Lives at Home: \_\_\_\_\_ Yes \_\_\_\_\_ No. School Grade / Occupation: \_\_\_\_\_

3. 1. Name: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Male. \_\_\_\_\_ Female \_\_\_\_\_ Non-Binary

Lives at Home: \_\_\_\_\_ Yes \_\_\_\_\_ No. School Grade / Occupation: \_\_\_\_\_

## 4. Exchange Experience

Have you had any family members participate in the Kanayama-Gero Exchange? . \_\_\_\_\_ Yes. \_\_\_\_\_ No

Comment: \_\_\_\_\_

Have you had any friends participate in the Kanayama-Gero Exchange? . \_\_\_\_\_ Yes. \_\_\_\_\_ No

Comment: \_\_\_\_\_

## 5. Fees, Expectations & Fundraising

Do you understand that failure to adhere to Kanayama Exchange agreement and expectations could jeopardize continuation in the program? \_\_\_\_\_ Yes. \_\_\_\_\_ No

Can you house a Japanese student or chaperone in your home for 8-12 days in the spring? \_\_\_\_ Yes. \_\_\_\_ No

Can you house a person of opposite gender if needed? \_\_\_\_ Yes. \_\_\_\_ No

Are you aware of the selection criteria and are you willing to make the commitments listed in the introduction preparation for the trip? This includes Japanese school and fundraising activities, which needs to take precedence over other activities.

\_\_\_\_ Yes. \_\_\_\_ No

Are you prepared to be an ambassador for Ketchikan by exhibiting proper behavior while visiting Japan?

\_\_\_\_ Yes. \_\_\_\_ No

Are you committed to caring for students for up to three weeks of travel? \_\_\_\_ Yes. \_\_\_\_ No

Is your family prepared to spend \$2,500 of personal funds to travel to Kanayama? \_\_\_\_ Yes. \_\_\_\_ No

(This does not include spending money while in Japan) **Payments of \$625 due December, January, February and March.**

Are you prepared to be involved in fundraising activities for travel? Monies raised cover ground transportation, lodging, meals and admissions during travel? \_\_\_\_ Yes. \_\_\_\_ No

**Gift Wrapping** approximate 20 hours each family will need to provide an adult at Tongass.

18 (15 students); 19 (14 students); 21 (13 students); 23 (12 students)

All families are REQUIRED to split the time equally at Tongass wrapping gifts.

Will there be any problems providing an adult for approximately 20 hours in December? \_\_\_\_ Yes. \_\_\_\_ No

**Raffle Sales** – 1,000 Tickets

66 (15 students); 72 (14 students); 77 (13 students); 84 (12 students)

All required raffle tickets MUST be sold. **Your family will be responsible for the balance of unsold tickets @ \$10 each.**

*Your monetary commitment helps cover the cost for travel to Kanayama. Additional money is derived from fundraising or donations from the community and will be returned to the Exchange Association for program continuity.*

Do you understand that will be no refund of monies after the trip is complete? \_\_\_\_ Yes. \_\_\_\_ No

*Attendance at Japanese preparation school classes is required by chaperones selected for travel. While scheduling events we will try to accommodate everyone's schedule, but Japanese school and fundraising events must be priority over other obligations.*

Activities start at a set time. Do you foresee any difficulties arriving on time? \_\_\_\_ Yes. \_\_\_\_ No

Do you foresee any difficulties fulfilling this obligation? \_\_\_\_ Yes. \_\_\_\_ No

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## 6. Experience

Do you have any experience working with young adolescents? \_\_\_\_ Yes. \_\_\_\_ No. If yes describe:

Are you currently employed? \_\_\_\_ Yes. \_\_\_\_ No. If yes, in what capacity? \_\_\_\_\_

Name of Employer? \_\_\_\_\_ Phone: \_\_\_\_\_

## 7. Recommendations

Recommendations **are required** one employer and three personal references **not related to you** or on the Exchange Board. Please list those persons you have given the recommendation forms to so that we can match them upon receipt.

1. Employer: \_\_\_\_\_

2. Friend: \_\_\_\_\_

3. Friend: \_\_\_\_\_

4. Friend: \_\_\_\_\_

All recommendations can be submitted at <https://www.ketchikangerokanayama.org/recommendation-forms.html>

### 8. Chaperone Introduction Letter

Write a letter introducing your child to the Ketchikan•Gero•Kanayama Exchange Board.

Incorporate your answers to the following questions in your answer.

1. What do you do when you have free time?
2. What are your interests?
3. What activities are you involved in?
4. How would you describe your home?
5. Why are you interested in being a chaperone for the Ketchikan-Gero-Kanayama exchange?
6. What things do you dislike? (Do you dislike certain foods, animals, etc.)
7. What do you feel are your strong and weak characteristics?

### 9. Chaperone Questions

Are you willing to cooperate in a team setting with other chaperones and their families?  Yes.  No

How would you handle a teen who you think is not dress appropriately, acting his/her age, not respecting others, etc.?

How would you handle a co-chaperone who you think is not treating students with respect, or not carrying his/her weight as the group prepare and travels?

Do you have a child who has applied for this year's exchange?  Yes.  No

If your child is not selected or should later be dropped from the exchange, would you still be interested in serving as a chaperone?  Yes.  No

Have you ever been convicted of a felony or misdemeanor?  Yes.  No

Do you have a history of touching others (children or adults) inappropriately?  Yes.  No

Are you able to accept the authority of the board for all decision, including **who may or may not travel** and **all schedule plans (and limits to those plans) which the board decides** for the group coming from Kanayama to Ketchikan?

Yes.  No

### 10. Signatures

Signing this form, I am acknowledging that I am aware of the requirements of the Exchange. I am willing to work to meet the expectations set forth by the Ketchikan•Gero•Kanayama Exchange program. My signature below indicated permission to review academic, attendance and behavior records during the application process and if selected, periodically throughout the school year up until the trip to Japan begins.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_