Applicant Name:

Ketchikan • Gero • Kanayama Exchange

Student Application

Applications can be emailed to info@ketchikangerokanayama.org
or turned into the Schoenbar office.

1. Applicant Information

Full Legal Name (as appears on Passport or Birth Certificate):

_____
First Middle Last

Preferred Name and pronouns:

_____

Address: _____
Street City State Zip

Mail Address (if different): _____
Address City State. Zip

Contact Phone: _____ Cell Phone: _____

Email Address: _____ Gender: Male. Female Non Binary

Guardians I live with:_____

Birthdate: _____ Do you ride a bike? _____Yes _____ No. T-shirt Size: _____

Do you have an up-to-date Passport? _____Yes _____ No._____ Submitted application
*If "No" will you be able to apply for one before the end of December? _____ Yes _____ No

Do you have any allergies? _____Yes _____No Explain if yes: _____

Do you have any pets? _____Yes _____ No Explain if yes: _____

Do you get motion sickness? _____ Yes _____ No Explain if yes: _____

Do you get uncomfortable in crowded places? _____ Yes _____ No
Explain if yes: _____

Do you have any medical conditions? _____ Yes _____ No
*If yes please explain:_____

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2. Exchange Experience

Have you had any family members participate in the Kanayama-Gero Exchange? _____ Yes ____ No

Comment: _____

Have you had any friends participate in the Kanayma-Gero Exchange? ._____ Yes _____No

Comment: _____

3. Immediate Family Information – Include contact information for both parent/guardians.

Mother's Name: _____ Contact Phone: _____

Mother's Address: _____
Street City State Zip

Father's Name: _____ Contact Phone: _____

Father's Address: _____
Street City State Zip

Is this a divorce/separated family? _____ Yes_____ No
If so, does the child split time between homes? ____Yes _____No

Are both parents in agreement for you participating in the exchange? _____Yes _____No

Which parent/guardian will be responsible for student fees for participation in the program?

_____

Are parents willing and able to participate their time and energy for necessary fundraising and events? _____Yes _____ No

Are parents willing to also do an interview separate from their child? _____ Yes _____ No

In the event of an emergency, which parent/guardian should be contacted first? _____

Are either parent/guardian applying to be a chaperone? _____ Yes _____ No _____ Possibly

Signatures from both parents must be included with application to be considered for travel. If the parent that the applicant does not live with, lives outside of Ketchikan, he/she needs to download the additional parent signature page and mail, email to KGK, or drop off to Schoenbar Middle School Office by October 1st in order for the application to be complete.

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Sibling Information:

1.Name: _____ Age: _____ Gender: Male. Female Non Binary

Lives at Home: _____ Yes _____ No. School Grade / Occupation: _____

2. Name: _____ Age: _____ Gender: Male. Female Non Binary

Lives at Home: _____ Yes _____ No. School Grade / Occupation: _____

3. Name: _____ Age: _____ Gender: Male. Female Non Binary

Lives at Home: _____ Yes _____ No. School Grade / Occupation: _____

4. Name: _____ Age: _____ Gender: Male. Female Non Binary

Lives at Home: _____ Yes _____ No. School Grade / Occupation: _____

4. Grades / Housing / Fees / Fundraising / Participation

All grades must be average (2.0/C or above, NO F's, per student activity agreement) to be eligible for selection and must retain so during preparation process. Do you foresee any problem fulfilling this requirement? _____ Yes _____ No

Do you understand that failure to maintain grades may result in being dropped from the exchange program?

_____ Yes _____ No

Do you understand that school disciplinary actions or failure to adhere to school activity guidelines may result in being dropped from the exchange program? _____ Yes _____ No

Do you understand that failure to adhere to Kanayama Exchange agreements and expectations could jeopardize continuation in the program? _____ Yes _____ No

Can you house a Japanese student or chaperone in your home for 8-12 days in the spring? _____ Yes _____ No

Can you house a student or chaperone of opposite gender? _____ Yes _____ No

Is your family prepared to spend $2,500 of personal funds to travel to Kanayama? _____ Yes _____ No
(This does not include spending money while in Japan) Payments of $625 due December, January, February and March.

Is your family prepared to be involved in fundraising activities for travel? Monies raised cover ground transportation, lodging, meals and admissions during travel? _____ Yes _____ No

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Are your willing to help in the future for events and fundraising as an Alumni? _____ Yes _____ No

Participation in the 4th of July Parade after the exchange is mandatory, will you be able to?_____ Yes _____ No

Participation in an exit survey is also mandatory, will you be able to complete one? _____ Yes _____ No

Gift Wrapping approximate 20 hours each family will need to provide an adult to facilitate.
18 (15 students); 19 (14 students); 21 (13 students); 23 (12 students)
All families are REQUIRED to split the time equally wrapping gifts.
Will there be any problems providing an adult for approximately 20 hours in December? _____ Yes _____ No

Calendar Sales - Each family will be responsible for gathering donations matching each date for the given month (ex: 1st = $1, the 22nd = $22). Your family will be responsible for any unsold dates at the amount of each date.

Business Donations - Each family will be responsible for seeking business donations. This requires following up with each business until an answer has been given and collection of each donation.

Bake Sales: Each family will be responsible for providing items to sell at bake sales. This can be homemade or store bought.

Events: Each family is expected to participate in all events including, but not limited to, fundraising, welcome dinner, going away dinner, trip planning, and special activities.

Raffle Sales – 1,500 Tickets
100 (15 students); 107 (14 students); 115 (13 students); 125 (12 students)
All required raffle tickets MUST be sold. Your family will be responsible for the balance of unsold tickets @ $10 each.

Your monetary commitment helps cover the cost for travel to Kanayama. Additional money that is derived from fundraising or donations from the community will be returned to the Exchange Association for program continuity.

Do you understand that will be no refund of monies after airfare is purchased? _____ Yes _____ No

Parents are asked to take an active role in the planning of the trip (i.e. public relations, fundraising, etc.…) under the supervision of chaperones. Are you willing to participate on a group committee? _____ Yes _____ No

Parent: What do you see as your best strengths in helping the group prepare to meet its travel goals?

Attendance at Japanese preparation school classes is required by students selected for travel. While scheduling events we will try to accommodate everyone's schedule, but Japanese school and fundraising events must be priority over other obligations.

Are you willing to ensure your child's attendance and participation? _____ Yes _____ No

Is your family prepared to be involved in *all fundraising activities and program events*? _____ Yes _____ No

Activities start at a set time. Do you foresee any difficulties ensuring that your child arrives on time? _____ Yes _____ No

Do you foresee any difficulties fulfilling this obligation? _____ Yes _____ No

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5. Reference

References are required from three non-familial adults, at least one of whom is a teacher who has had you as a student. The reference letters must be a blind reference, meaning it has to be sealed when given. Reference letters can be turned in with the application or emailed to info@ketchikangerokanayama.org. If emailed subject line needs to include students last name.

Each reference needs to answer the following the questions:
1. What makes this student a good candidate for the exchange program? (Skills, attributes, activities, etc…)
2. Can you think of any situations in which the student may have difficulty (crowds, loud noises, travel, etc.)? If yes, please explain.
3. Does this student follow instructions the first time given? Are they respectful when taking directions from an adult they may not be familiar with (such as a chaperone)?
4. Is the student willing to try new things? Please give an example.
5. Is this student someone that will be able to integrate themselves into the exchange group as part of a team? How do they interact with their peers who may not be close friends with them?

Please list those persons you will be asking to give you a recommendation as well as a way to contact them (phone number or email):

1. Reference 1: _____
2. Reference 2: _____
3. Reference 3: _____

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1.	Student Introduction Letter
Write a letter introducing yourself to the Ketchikan•Gero•Kanayama Exchange Board. Incorporate your answers to the following questions in your answer.	1. What do you do when you have free time? 2. What are your interests at school? 3. What activities are you involved in? 4. How would you describe your home? 5. Why are you interested in the Ketchikan•Gero•Exchange? 6. What things do you dislike? (Do you dislike certain foods, animals, etc.) 7. What do you feel are your strong and weak characteristics? 8. Why do you want to be a part of the exchange?

Student Signature: _____ Date: _____

Applicant Name:

2.	Parent Introduction Letter
Write a letter introducing your child to the Ketchikan•Gero•Kanayama Exchange Board. Incorporate your answers to the following questions in your answer.	1. How would you describe your child's relationship with you and your family? With his/her friends? 2. How does your child react to disagreement, discipline, and frustration? 3. How does your child handle challenge or difficult situations? 4. What make you proud of your child? 5. Why do you want your child to be part of the exchange? 6. Tell us about your family and how being a part of the exchange will impact it. 7. What are your expectations for conduct exhibited by your child while traveling with other students and chaperones?

Parent Signature: _____ Date: _____

Applicant Name:

3. Student Selection

Student selection is two parts:

a. Some students may be eliminated based on the initial application and recommendations received or an incomplete application submitted.
b. Those who are not eliminated will be asked to interview with the selection committee. Parents will also be asked to meet with the committee at the same time as the student.

Parent: Will you be able to meet with the selection committee? ____ Yes _____ No

Do you have any questions, comments, or concerns about the program which you would like addressed at the meeting or sooner? _____ Yes ____ No

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4. For Our Reference (Parents)

Because of our volunteer status, we rely heavily on community support of past students and their families. Are you willing to support the exchange program in the future? _____ Yes _____ No
Would you like to join the board? ____ Yes _____ No

Would you be willing to house a Japanese student in the future should the need arise? ____ Yes _____ No ____ Possibly

Would you be willing to house a Japanese chaperone in the future should the need arise?
____ Yes ____ No ____Possibly

5. Chaperone Interest (Parents)

Have you ever considered being a chaperone for the student group? _____ Yes. _____ No _____ Possibly

If being a chaperone is something you would consider, please complete the Chaperone Application and return it to us.

6. Signatures

Signing this form, I am acknowledging that I am aware of the requirements of the Exchange. I am willing to work to meet the expectations set forth by the Ketchikan•Gero•Kanayama Exchange program. My signature below indicated permission to review academic, attendance and behavior records during the application process and if selected, periodically throughout the school year up until the trip to Japan begins.

Student Signature: _____ Date: _____

Guardian's Signature: _____ Date: _____

Guardian's Signature: _____ Date: _____