



Ketchikan • Gero • Kanayama

ケチカン・下呂・金山

P.O. Box 6774

Ketchikan, AK 99901

Web: www.ketchikangerokanayama.org • e-mail: info@ketchikangerokanayama.org

KANAYAMA EXCHANGE CHAPERONE APPLICATION

1. Chaperone Applicant Information

| | | | | | | | |
|---|------------------------------|---|--|---|--|-------------------------------------|--------------------------------|
| Full Legal Name as appears on Passport or Birth Certificate | | Name you wish to be called: | | Gender | | Do you have an up-to-date passport? | |
| | | | | Male <input type="checkbox"/> | Female <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Home Address – Street | | City | | State | | Postal Code | |
| Mailing Address | | City | | State | | Postal Code | |
| Contact Phone | Cell Phone | e-mail address | | | | | |
| Name of child who applied: | Your Birthdate: | Do you have any allergies? If yes explain: | | <input type="checkbox"/> Yes <input type="checkbox"/> No | What size t-shirt do you wear? | | |
| | | | | | Do you ride a bike? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Do you have any physical impairments (i.e. bad knees, ankles, feet, back, etc.) that would impede your walking up and down hills, stairs, distances, sleeping on mats while traveling in Japan? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | | | Do you have any pets? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| | If yes explain: | | | | If yes explain: | | |

2. Household Information

| | | | |
|---------------|---------------|-----------|---------------------------------------|
| Spouse's Name | Contact Phone | Birthdate | Is this a divorce / separated family? |
| | | | |

3. Children

| Name | Gender | | Age | Occupation or School Grade | Live at Home | |
|------|--------|---|-----|----------------------------|--------------|---|
| | M | F | | | Y | N |
| | | | | | | |
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4. Exchange Experience

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|--|----------|---|----------|
| Have you had any family members participate in the Kanayama-Gero Exchange? <input type="checkbox"/> YES <input type="checkbox"/> NO | Comment: | Have you had any friends participate in the Kanayama-Gero Exchange? <input type="checkbox"/> YES <input type="checkbox"/> NO | Comment: |
|--|----------|---|----------|

5. Fees, Expectations & Fundraising

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|--|--|---|--|
| Do you understand that failure to adhere to Kanayama Exchange agreements and expectations could jeopardize continuation in the program? <input type="checkbox"/> Yes <input type="checkbox"/> No | | Can you house a Japanese student in your home for 8-12 days in the spring? <input type="checkbox"/> Yes <input type="checkbox"/> No | Can you house a student of opposite gender if needed? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Are you aware of the selection criteria and are you willing to make the commitments listed in the introduction preparation for the trip? <input type="checkbox"/> Yes <input type="checkbox"/> No | <i>This includes Japanese school and fundraising activities, which needs to take precedence over the extracurricular activities.</i> | Are you prepared to be an ambassador for Ketchikan by exhibiting proper behavior while visiting Japan? <input type="checkbox"/> Yes <input type="checkbox"/> No | Are you committed to caring for students for approximately three weeks of travel? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Are you prepared to spend \$1,800 of personal funds to travel to Kanayama? [This does not include spending money while in Japan] <input type="checkbox"/> Yes <input type="checkbox"/> No | | Are you prepared to be involved in fundraising activities for travel? Monies raised cover ground transportation, lodging, meals and admissions during travel? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | Payments of \$450 due November, January, February and March. | | Families are responsible for unsold pizzas and raffle tickets. |
| Gift Wrapping approximate 20 hours each family will need to provide an adult at Tongass. 18 (15 students); 19(14 students); 21 (13 students); 23(12 students) | <i>All families are REQUIRED to split the time equally at Tongass wrapping gifts. Will there be any problems providing an adult for approximately 20 hours in December?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No | Raffle Sales – 1,000 Tickets 66 (15 students); 72 (14 students); 77 (13 students); 84 (12 students) | <i>All required raffle tickets MUST be sold. Your family will be responsible for the balance of unsold tickets @ \$10 each.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No |

6. Experience

| | | | |
|--|---------------------------|-------------------|--------|
| Do you have any experience working with young adolescents? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, describe: | | |
| Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, in what capacity? | Name of Employer? | Phone: |

7. Recommendations

Recommendations **are required** one employer and three personal references **not related to you** or on the **Exchange Board**. Please list those persons you have given the enclosed recommendation forms to so that we may match them upon receipt.

| | | | |
|----------|----------|----------|----------|
| Employer | Personal | Personal | Personal |
|----------|----------|----------|----------|

All recommendations can be submitted at: <http://www.ketchikangerokanayama.org/recommendation-forms.html> (preferred method)

8. Chaperone Introduction Letter

Write a letter introducing yourself to the Ketchikan•Gero•Kanayama Exchange Board.

Incorporate your answers to the following questions in your answer.

1. What do you do when you have free time?
2. What are your interests?
3. What activities are you involved in?
4. How would you describe your home?
5. Why are you interested in the Ketchikan•Gero•Kanayama exchange?
6. What things do you dislike? (Do you dislike certain foods, animals, etc.)
7. What do you feel are your strong and weak characteristics?
8. Why do you want to be a part of the exchange?

9. Chaperone Questions

| | |
|--|---|
| Are you willing to cooperate in a team setting with other chaperones and their families? | How would you handle a teen who you think is not dressed appropriately, acting his/her age, not respectful to others, etc.? |
| How would you handle a co-chaperone who you feel is not treating students with respect, or not carrying his/her weight as the group prepares and travels? | |
| Do you have a child who has applied for this year's exchange? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| If your child is not selected or should later be dropped from the exchange, would you still be interested in serving as a chaperone? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Have you ever been convicted of a felony or misdemeanor? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Do you have a history of touching others (children or adults) inappropriately? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Are you able to refrain from inappropriate and/or unwanted touching? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Are you able to accept the authority of the board for all decisions, including who may or may not travel , and all schedule plans (and limits to those plans) which the board decides for the group coming from Kanayama to Ketchikan? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

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| Signature: | Date: |
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